

RECOGNITION OF NON-UNIVERSITY ACADEMIC QUALIFICATIONS

TO WHOM?

Those who have studied in accordance with a foreign education system. For these purposes, studies equivalent to the following can be homologated or validated:

- Compulsory secondary education
- Baccalaureate
- Vocational Training
- Professional Art Education
- Higher Art Education
- Sports education

WHERE TO APPLY?

1. For qualifications included in the equivalence tables approved by the Ministry of Education and Vocational Training (see attached link with the complete regulations on the recognition of qualifications):
 - a) The High Inspectorate Areas of Education in the Autonomous Communities and the Provincial Directorates of the Ministry in Ceuta and Melilla, for all applications in which the address indicated by the interested party is within their territorial scope, regardless of the place of submission.
 - b) The Education Departments of the Spanish Embassies abroad, for all applications submitted in their area, regardless of the nationality of the applicant or the educational system to which they refer.
2. For other foreign qualifications and studies, this Ministry, through the responding unit, is responsible for the processing of validation or homologation files.

APPLICATION PROCEDURES

1. Application form duly completed. The application form may be completed either online or by downloading the most appropriate model for the procedure, which is attached in the links of interest in this same file.
2. Proof of payment of the corresponding fee (see form 790 in links of interest). Exception: When homologation is requested for Compulsory Secondary Education. This form can be submitted at any Spanish financial institution. In the case of payment from abroad, a bank transfer must be made with the following details:

- Beneficiary: Ministerio de Educación y Formación Profesional.
 - Account: ES27 9000 0001 2002 5310 8018 del Banco de España
 - BIC Code: ESPBESMMXXX
 - Address at Calle de Alcalá, 48, 28014 Madrid (Spain)
3. Certified photocopy of the document proving identity (NIF /Passport / NIE /other document): It will not be necessary to provide a photocopy of the NIF if the interested party consents to the verification of identity data through the Data Verification System established in Royal Decree 522/2006, of 28 April, in which case this must be expressly indicated.
 4. If applicable, original letter from the interested party authorising a representative to act on his/her behalf, together with the document accrediting the identity of the representative (NIF / Passport / NIE / other document). It will not be necessary to provide a photocopy of the NIF if the interested party consents to the verification of identity data through the Data Verification System established in Royal Decree 522/2006, of 28 April, in which case this must be expressly indicated.
 5. Certified photocopy of the official degree or diploma whose recognition is sought or, where appropriate, official certification of the passing of the corresponding final examinations.
 6. Certified photocopy of the certificate accrediting the courses taken, stating the subjects taken, the grades obtained and the academic years in which the respective courses were taken.
 7. When the previous studies of foreigners have been carried out in accordance with the Spanish education system, a certified copy of the official academic certificate accrediting the same, or of the school book or grade book and/or other academic record.

Depending on the degree (or qualifications), additional requirements may be requested; please refer to the full regulations to ensure that the correct information is given in each case.

The original documents must be duly legalised, either by means of the corresponding Hague Apostille (if the country is a signatory to the Hague Convention) or by diplomatic legalisation.

The competent bodies in charge of checking the documents to be attached to the application for the purposes of this procedure are:

- Registry of the Ministry of Universities
- Government Delegations
- Spanish Embassies and Consulates abroad
- Spanish Notaries Public

FEES

On January 2024, there will be different amounts for the fees, depending on the type of study to be accredited:

1. Qualifications of Technical and higher vocational training. Fee: 49,76 Euros.
2. Baccalaureate, technician and higher technician in plastic arts and design, sports technician and higher sports technician or technician in professional music or dance education. Fee: 49,76 Euros
3. Application for the homologation of courses or modules of Spanish non-university level education. Fee: 24,88 Euros.

4. Homologation to higher art education degree or to a Master's degree in art education.
Fee: 166,50 Euros.

USEFUL LINKS

- [Complete regulations on the homologations of degrees \(non-university\).](#)
- [Form 790 for the payment of fees](#)
- [Online application form for homologation or validation and tutorials](#)
- [General application form model](#)
- [Homologation of Secondary Education and Baccalaureate and validation of 1st Baccalaureate](#)
- [Homologation or Validation of Artistic Education Studies](#)
- [Homologation or Validation of Sports Education Studies.](#)
- [Vocational Training application form](#)
- [Validations, Equivalences and Homologations of Vocational Education](#)



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